



West Rainton Primary School

Charges and Remissions Policy

September 2025

Due for review September 2026

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities, trips and residential experiences can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad & balanced curriculum for the pupils of the school and as additional optional activities.

Voluntary contributions for activities as part of the Curriculum

When organising school trips, visits or workshop activities which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the activity.

If a parent wishes their child to take part in a school trip or event taking place during curriculum time, but is unwilling or unable to make a voluntary contribution, the child is still allowed to participate fully in the trip or activity as long as parental consent has been given. If appropriate and funds allow, the school may cover a proportion of the costs in order to support a visit. Parents have a right to know how each trip is funded.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. Extra-curricular musical clubs provided by the school are also without charge.

There is a charge for individual or group music tuition if this is not part of the curriculum. This charge is paid either directly to the private tutor or directly to Durham Music Service which provides peripatetic music teachers to teach individuals or small group lessons on the school site. We give parents information about additional music tuition at the start of each academic year.

Optional Extra Activities

(Activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education)

It is the governors' policy to charge for such activities organised by the school. The basis for calculating the charge will be proportionate for each participating pupil for travel, board & lodging, materials, books, equipment, entrance fees and insurance.

The following list is an example and is not exhaustive:

- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events

Activities not run by the School or LA

When an organisation acting independently of the school or LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisations may charge parents.

Residential Visits

The school organises an annual residential visit for Year 5/6 children. The cost of this trip includes board & lodging, transport, materials and charges for any activities to be experienced.

The cost of this trip will be based on travel costs and charges for activities experienced. The governors' policy is for the school to cover the cost of any additional teacher time necessary to lead the trip or subsequent follow up work.

As this visit currently takes place on a weekend, outside of curriculum time, this trip must be funded by parents to allow children to attend.

Breakages & Fines

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- broken windows where it has been damaged purposefully
- defaced, damaged or lost text books
- replacement reading or homework diaries
- any item damaged as a result of unsatisfactory pupil behaviour.

Review

There will be an annual review of this policy by the full governing body.